### ALFRISTON PARISH COUNCIL

#### **CLERK TO THE COUNCIL**

Mrs Suzanna Dry

Alfriston War Memorial Hall, Old School House, The Tye, Alfriston, East Sussex, BN26 5TL

Telephone – 07936 904 743

Email – <u>clerk@alfristonparishcouncil.org.uk</u>

11th February 2025

All members of the Parish Council are summoned to a meeting of Alfriston Parish Council to be held in the Alfriston War Memorial Hall on **Monday 17**<sup>th</sup> **February 2025 at 7.15pm.** 

Please note that a digital sound recording is made of all meetings of Alfriston Parish Council including Public Questions sessions. The recording is not for publication and used only to aid accurate minute taking.

9.C. Dry

Mrs Suzanna Dry - Clerk

#### **AGENDA**

- 185. Chairman's Welcome
- **186. Public Questions**
- 187. Apologies for absence
- 188. Update from MP
- 189. Update from Cllr Stephen Shing East Sussex County Council
- 190. Update from Cllr David Greaves Wealden District Council
- 191. Declaration of interest

#### 192. Minutes

To agree as a true record the minutes of the APC monthly meeting held on 20<sup>th</sup> January 2025.

#### 193. Finance

To approve the Statement of Finances for February 2025. (Appendix A)

#### 194. To approve APC Publication Scheme

See Clerk's Report (Appendix B).

#### 195. To Agree that APC can re-instate the General Power of Competence.

As APC now meet the criteria i.e. the Clerk has obtained the CiLCA Qualification and two thirds of Cllrs were elected.

- 196. Report on Highways & Twittens Cllr Vacancy
- 197. Report on Allotments & Recreation Ground Cllr Daw

#### 198. Report on Public Transport – Cllr Harris

#### 199. Report on Environment & Countryside - Cllr Harris

#### 200. Report on Strategic Planning - Cllr Parkinson.

Update on Emergency Plan (Appendix C)
Update on Traffic Calming Measures (Appendix C)
Village Website

#### 201. Report on Tye - Cllr Spring.

#### 202. Report from Planning Committee - Cllr Watkins

202.1 Applications considered by APC Planning Committee since last meeting:

Ref No: SDNP/25/00041/HOUS – Downside, North Rd, Alfriston - No Objection

Ref No: SDNP/24/05279/HOUS – Friston Way, 8 Deans Rd, Alfriston - No Objection.

202.2 Applications notified or awaiting decision from SDNPA

**Ref. No: SDNP/24/02440/FUL –** Former Allotment Site, North St., Alfriston - Refused Erection of 5 houses together with revisions to access and parking. 202.3 Enforcement updates from SDNPA - None

#### 203. Reports from Outside Bodies

203.1 Heartstart

203.2 Alfriston Emergency Group

203.3 Flood Forum

203.4 Neighbourhood Watch

203.5 Twinning Committee (Appendix E)

203.6 St Andrew's Church

203.7 Clergy House

203.8 Alfriston War Memorial Hall

203.9 Speedwatch

203.10 Events

#### 204. Correspondence to The Clerk – Asking for permission from the council.

A board request – to advertise defibrillator familiarisation course in March by Heartstart. Rope Walk

#### 205. Public Questions

#### 206. Councillor Vacancy

206.1 To receive introduction from applicant for co-option from Rebecca Embry. Application Form attached (Appendix D).

206.2 To resolve that Agenda Item No. 207 is to be discussed in confidence, and the press and public be excluded in accordance with the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the business to be discussed.

#### 207. To Discuss and Decide on Co-Option of new Councillor.

Cllrs will retire to the Committee Room for discussion.

#### 208. Decision on Co-Option to be announced to the meeting.

**209.** Date of next meeting – to be held on Monday 17<sup>th</sup> March 2025 in the AWMH at 7:15pm. Please see Appendices attached below and\or on the website.

#### **Appendix A**

#### Alfriston Parish Council Finance Report 10th February 2025

		Authority is sought to mak	e the fo	lowing payments:-		
	February Payroll	Staff Costs	BACS	£1,818.96		
			Total:	£1,818.96		_
		Authority is sought to mak	e the fo		made since last	meetin
148	Nest Pension	Employee Pension	DD	157.04		
149	HP Instant Ink	Printer Ink	BACS	11.99		
150	January Payroll	January Payroll	BACS	1818.96		
151	AWMH	Hall Hire	BACS	56.00		
152	Latitude	E-mail & Website	BACS	111.74		
153	Inland Revenue - HMRC	Tax & NI Feb '25	BACS	334.63		
154	Bank Charges	Bank	DD	20.00		
155	O2 Phone Bill	APC Mobile Phone	DD	15.60		
156	Cuckmere Community Bus	Grant	BACS	200.00		
157	Cuckmere Flood Forum	Grant	BACS	110.00		
158	Alfriston Emergency Group	Grant	BACS	300.00		
159	Alfriston Arts	Xmas Tree	BACS	300.00		
160	Castle Water	Cricket Pavilion	BACS	14.53		
161	Interbiz	Payroll Services	BACS	25.20		
162	Biffa	Bins	BACS	180.00		
163	Business Stream Scottish Power	Pavilion Water	BACS	65.69		
164	St Wilfrid's Hospice	Grant	BACS	200.00		
			Total:	3921.38		
		Summary of Bank Balanc	es as of	10th Feb. 2025		
		<b>Business Current Account</b>		2,236.44		
		<b>Business Savings Account</b>		35,856.23		
		TOTAL:		38,092.67		
		Signed by:		S.C. Dry		
		Suzanna Dry - Clerk & RFO	)	9		
		Councillor who checked th	e invoic	os for the above no	nyments:	

#### RESERVE INFORMATION FOR 2024/25

Project	Closing Balance 23/24	Budget 24/25	Expenditure	Income	Current Balance	Notes
General Reserves	10,401.11			4,763.07	15,164.18	
Tye Rd Surface	20,000.00	5,000.00	24,063.75	502.07	1,438.32	£172.88 line marking paint, £350.82 +£199.90 pot hole repairs, £28.55 Asset map, £23,305.79 Hailsham Roadways
Playground	763.07	500.00	1,263.07		0	£1,263.07 moved to General reserve, as agreed in June's Finance meeting
NDP	500.00		500.00		0	£500 moved to General reserve, as agreed in June's Finance meeting
High St Traffic Plan	10,000.00	5,000.00	3,000.00		12,000.00	£3,000.00 moved to General Reserves as agreed in June's Finance meeting.
Election Costs		500.00			500.00	
CIL Money	502.07		502.07		0	£502.07 put into Tye Rd Reserve & used towards cost of Hailsham Roadways invoice.
TOTAL	42,166.25	11,000.00	29,328.89	4,763.07	29,102.50	

#### **Appendix B**

#### **ALFRISTON PARISH COUNCIL**

Date: 4<sup>th</sup> February 2025

Report Subject: APC Publication Scheme
By: Suzanna Dry, Clerk & RFO

The purpose of this report is to submit an APC Publication Scheme for approval.

#### **Background**

Whilst going through policies during my CiLCA work, I noticed that our Freedom of Information Policy refers to a Publication Scheme, but we do not currently have a Publication Scheme.

#### **Analysis**

I therefore submit with this report a proposed Publication Scheme for APC to adopt. This scheme uses the ICO template which is recommended. In summary, the Publication Scheme simply sets out what type of information we hold and how it can be obtained, and should be read in conjunction with our Freedom of Information Policy which is on the website.

#### Recommendation

That APC resolve to adopt the proposed Publication Scheme and add this to policies available on the APC website.

#### **Publication Scheme**

Information available from Alfriston Parish Council under the Freedom of Information Act publication scheme.

This guide covers only information we currently hold. If we do not hold some of the information listed below, we will mark it as `not held' in the table.

Information to be published	How the information can be obtained
Class 1 - Who we are and what we do	Hard copy and website
Organisational information, structures, locations and contacts	
Current information only	
List of Council members and their responsibilities as well a list of Council Committees	Hard copy and website
Details of any representation on local public bodies	
Postal and email address	Hard copy and website
Contact details for Parish Clerk and Council members	
Where possible, provide named contacts including contact phone numbers and email addresses	

Location of main Council office and accessibility details	Hard copy and website
Staffing structure	Not applicable
Class 2 – What we spend and how we spend it	Hard copy and website
Financial information about projected and actual income and expenditure, procurement, contracts and financial audit	
Current and previous financial year as a minimum	
Statement of accounts and internal audit report in the format included in the Annual Return form	Hard copy and website
Finalised budget	Hard copy and website
Precept	Hard copy and website
Borrowing Approval letter	Not applicable
All items of expenditure above £100	Hard copy and website
Financial Standing Orders and Regulations	Hard copy and website
Grants given and received	Hard copy and website
List of current contracts awarded and value of contract	Hard copy
Members' allowances and expenses	Hard copy

Class 3 – What our priorities are and how we are doing	Hard copy and website
(Strategies and plans, performance indicators, audits, inspections and reviews)	
Current and previous year as a minimum	
Annual governance statement in format included in the Annual Return form	Hard copy and website
Parish Plan	Hard copy and website
Annual Report to Parish or Community Meeting	Hard copy and website
Quality status	
Local charters drawn up in accordance with DLUHC's guidelines	None at present
Data Protection impact assessments (in full or summary format) or any other impact assessment (eg Health & Safety Impact Assessment, Equality Impact Assessments etc), as appropriate and relevant	Hard copy

	1
Class 4 - How we make decisions	
(Decision making processes and records of decisions)	Hard copy and website
Current and previous council year as a minimum	
Timetable of meetings (Council and any committee/sub-committee meetings and parish meetings)	Hard copy and website
Agendas of meetings (as above)	Hard copy and website
Minutes of meetings (as above) – exclude material that is properly considered to be exempt from disclosure	Hard copy and website
Reports presented to council meetings – exclude material that is properly considered to be exempt from disclosure	Hard copy and website
Responses to consultation papers	Hard copy and website
Responses to planning applications	Hard copy and website
Bye-laws	Hard copy and website

Class 5 – Our policies and procedures	
(Current written protocols, policies and procedures for delivering our services and responsibilities)	
Current information only	
Policies and procedures for the conduct of Council business:	Hard copy and website
<ul> <li>Procedural standing orders</li> <li>Committee and sub-committee terms of reference</li> <li>Delegated authority in respect of officers</li> <li>Code of Conduct</li> <li>Policy statements</li> </ul>	
Policies and procedures for the provision of services and about the employment of staff:	Hard copy and website
<ul> <li>Internal instructions to staff and policies relating to the delivery of services</li> <li>Equality and diversity policy</li> <li>Health and safety policy</li> <li>Recruitment policies and details of current vacancies</li> <li>Policies and procedures for handling requests for information</li> <li>Complaints procedures (including those covering requests for information and operating the publication scheme)</li> </ul>	
Records management, personal data and access to information policies	Hard copy and website
Include information security policies, records retention, destruction and archive policies, and data protection (including data sharing and CCTV usage) policies	

Class 6 – Lists and Registers	
Currently maintained lists and registers only.	
Information legally required to hold in publicly available registers (in most circumstances existing access provisions will suffice)	
Assets register, including details of public land and building assets	Hard copy and website
Disclosure log indicating the information provided in response to FOIA and EIR requests. These are recommended as good practice	Hard copy
Register of members' interests	Hard copy and website
Register of gifts and hospitality	Hard copy

Class 7 – The services we offer	
(Information about the services we offer, including leaflets, guidance and newsletters produced for the public and businesses)	
Current information only	
Allotments	Hard copy and website
Burial grounds and closed churchyards	Not applicable
Community centres and village halls	Not applicable
Parks, playing fields and recreational facilities	Hard copy and website
Seating, litter bins, clocks, memorials and lighting	Hard copy and website
Bus shelters	Not applicable
Markets	Not applicable
Public conveniences	Not applicable
Agency agreements	None at present
Services for which we are entitled to recover a fee and details of those fees (eg burial fees)	None at present
Additional Information	Not applicable
Information not itemised in the lists above	

#### Schedule of charges

This describes how the charges have been arrived at and should be published as part of the guide.

TYPE OF CHARGE	DESCRIPTION	BASIS OF CHARGE
Disbursement cost	Photocopying @ 10p per sheet (black & white)	Actual cost *
	Photocopying @12p per sheet (colour)	Actual cost
	Postage	Actual cost of Royal Mail standard 2 <sup>nd</sup> class
Statutory Fee		In accordance with the relevant legislation (quote the actual statute)

<sup>\*</sup> the actual cost incurred

Adopted: Due next review:

#### Appendix D - Twinning Committee

Chandeleur (Pancake Day) and the AGM

Home made Pancakes will be served!

Sunday 2nd March 2025 at 3pm

Old Chapel Centre, Alfriston

New members are always welcome, Robert Morrison is our membership secretary:

rmorri1847@aol.com Tel: 01323 843769

#### **Appendix C**

Strategic Planning Portfolio: Monthly Update February 2025.

Neil Parkinson.

• I have been addressing 2 issues as part of this portfolio: an emergency response plan for the parish and liaising with ESCC regarding the implementation of the traffic management proposals.

#### Emergency Response Plan

- I have created initial drafts of two documents for responding to emergency situations and have circulated them to APC and AEG members.
- We have had a useful, informal APC AEG meeting for feedback on the initial drafts.
- The first document is a full plan for use in an extreme emergency, eg when emergency services cannot be contacted or reach the village. It is modelled on the template at GOV.UK and the plans produced by many other parish councils. It outlines what action to take, and lists key contacts, Places of Refuge, and Operations Centres.
  - o I have now liaised with several village stakeholders and am grateful that the following have offered to be Places of Refuge and/or Operations Centres during an emergency:-
    - The War Memorial Hall, the Old Chapel Centre, St Andrew's Church, and the Cricket Pavilion.
  - o I am also grateful to the Village Store for offering to act as a food distribution point.
  - o I continue to update the document and a fuller draft will hopefully be available by the March meeting, though there is much to complete.
  - APC holds a list of vulnerable people which needs ratifying and updating in accordance with GDPR.
- The second document addresses a lower risk or developing situation. This basically structures how APC and AEG communicate and what initial action to take.
  - o A proposed document is attached for approval at the February meeting.
  - o I have created the APC AEG WhatsApp group that is envisaged in the document.
  - The APC ring round phone number appears to be held by AEG; costs and admin of this need to be resolved.

Offers of other village resources – for accommodation, coordination, or practical support (eg hardware or specialist skills) would be very welcome for inclusion in the emergency document. Please contact me if you are an individual or a business who can help.

#### **ESCC Traffic Proposals**

The Chair and I attended a very constructive meeting with ESCC and Balfour Beatty at County Hall on 31st January. Key points:-

- 1) It was confirmed that the TRO consultations for the village wide 20mph and for more double yellow lines in the high street had passed without objection. These can therefore be implemented with the rest of the scheme.
- 2) BB are in ongoing discussions with National Highways about improved weight limit (same limit as now) signage on the A27 on the approaches to Drusillas roundabout. This is going slowly but is independent of the village scheme it is not delaying it.
- 3) As previously intimated, the safety consultation regarding the northern buildouts by the car parks has identified the flooding there as an issue, since obstructions on the carriageway could be submerged. Additionally, ESCC funding issues mean that they no longer have the budget for the buildouts. I accepted this I do not see a permanent solution to the flooding and I cannot see an alternative way to incorporate the buildouts. (ESCC confirmed that they cannot be moved further out of the village as sightlines would be insufficient.)

- 4) Since the northern buildouts can't happen, neither can the southern ones they are a matching pair. And as the buildouts incorporated the "give way to oncoming traffic" signage, this is also lost.
- 5) The placing of the 30mph and 20 mph limit signage is now agreed under the TRO and is fixed. The 20mph sign is currently on a (fake) oak gate, as previously depicted.
- 6) ESCC were aware, and we reiterated, that the village was very keen to have the buildouts to delineate the village boundary and try to change driver behaviour on the way into the village.
- 7) APC suggested that we should therefore find a way to retain richer messaging about the village environment, especially now the buildouts are lost. We had envisaged a richly worded village sign on the gateway by the buildout but this is also currently not permissible because the village sign has been incorporated into the 20mph sign, simply saying please drive carefully.
- 8) APC therefore requested that the village sign once again be separated out from the speed limit sign, since as a separate gateway it could have richer though still limited message. ESCC are looking into this; I have repeated the request in a follow up email and have offered to meet onsite to discuss.
- 9) Design and wording of village sign:- This might be a brown "tourist" style sign on a gateway, but I regard it as a driver alerting sign rather than being about tourism. (I have stated that we would strongly prefer to incorporate twinning wording, but I believe that driver behaviour wording has to take priority if it has to be simplified.) We have proposed:-

Welcome to ALFRISTON Medieval village with narrow streets. Please give way to others.

#### <flag> Twinned with Veules-les-Roses.

- 10) The village sign siting would need to be discussed. On the northern approach it may need to be on the offside on the bank below the high path.
- 11) Costs: ESCC have funding for the simplified scheme whether it happens this financial year or next. Without the buildouts, they will not be looking for an APC contribution. If we reincorporate village signs, APC may be asked to contribute, as we had expected to for the gateways. TBC, but we should already have this covered in the reserves held for those.
- 12) Timescale & Delivery: ESCC/BB anticipate doing the work in early April (not confirmed); they are talking to contractors. Some road closures would be needed, hopefully at night.
- 13) I asked ESCC/BB to repaint all the double yellow lines in the central area when they paint the new ones, so that the new ones don't stand out.

#### **Alfriston Parish Council**

# Alert System for Potential Emergency



# REMEMBER: If you are in immediate danger: CALL 999 Distribution List

All APC Councillors, APC Clerk, AEG Leaders, War Memorial Hall, Alfriston Old Chapel Centre, Alfriston School.

#### **PURPOSE**

- Alfriston Parish Council is preparing a full Emergency Plan for use in a major event; for
  example one where the emergency services cannot be contacted or reach the village in a
  timely manner, where multiple households have to be evacuated, or where there is a threat to
  life.
- However, most emergencies or warnings of possible danger will not reach the threshold to trigger that plan. This document outlines communications processes for a lower level emergency, for example a flood warning.

#### **PREPAREDNESS**

- All APC Councillors and AEG leaders should be signed up to receive flood alerts from EA. https://www.gov.uk/sign-up-for-flood-warnings
- All APC Councillors and AEG leaders should be members of the APC AEG WhatsApp Group.
- All APC Councillors and AEG leaders should be on the call list for the APC Emergency Phone Group.

- All APC Councillors and AEG leaders should have each other's mobile numbers.
- All APC Councillors and AEG leaders should retain a copy of this document and the Emergency Plan (when produced). *The full plan has many useful contact details which may also assist the response to a lower-level emergency.*

#### **ACTIONS**

- An actual, or possible, emergency event may include (but is not limited to): a flood warning, other forecast extreme weather, an extended utility outage, or a traffic accident in the locality.
- If an APC or AEG individual becomes aware of an event of increasing concern, they should alert others using the following methods in order of preference:-
  - 1) APC AEG WhatsApp Group (since this offers one to many communication)
  - 2) APC Emergency Phone Group (one to one communication)
  - 3) Individual mobile phone numbers text
  - 4) Individual mobile phone numbers voice
  - 5) Landline numbers voice
  - 6) Assemble in Market Square
- Further information can also be shared by email, if available.
- The event response will be coordinated by available Councillors. Ongoing decisions need to be made about the response if the event worsens or if the full emergency plan needs to be triggered as detailed in that document.
- Status updates should be shared through the same channels as above.
- An "end of event: all clear" message should be shared through the same channels as above.

Appendix D - Cllr Vacancy

## **ALFRISTON PARISH COUNCIL**

**Alfriston Parish Council Co-Option Application Form** 

Name:	Rebecca Embry
Address:	Alfriston (full address redacted)
Telephone Number	er: Redacted
E-mail address:	Redacted
Are you 18yrs old	or over? Yes

Please detail reasons you wish to be a Councillor?

(Where necessary continue on a separate sheet)

As someone who has known Alfriston all my life, I have a deep rooted love and passion for the village, and it's many charms. I would like to begin with a brief history about my years spent here, as I feel it is pertinent to my application, and my suitability as a councillor in terms of how well I know and understand it.

My grandparents moved to the village in 1968, and I, along with my mother and sister, came to live with them in 1989 when I was 4 years old. I grew up in the village, and completed my primary education at Alfriston CP School. I attended St Andrews Church, and gave readings under the guidance of the Reverend Fox Wilson, and assisted with preparations such as Christingle.

My sister and I took money on the door for the Horticultural Society Annual Flower Shows, as well as exhibiting (heavily assisted by my Grandparents who were avid gardeners!). For a number of years, our garden was one of the Alfriston Open Gardens raising money for the NSPCC.

As children we were part of the Alfriston Players. I learned to ride at the stables situated on what is now Smugglers Close, spending many happy hours on the Downs. I had tennis lessons at Pleasant Rise Farm when the Tennis Club was in operation, and piano lessons with a teacher in the village. I spent a large part of my childhood and teenage years walking our family dogs in the local area, something I have continued to do as an adult, now with my own cocker spaniel.

After primary school I went to the local Community College in Seaford for my GSCEs and A-Level qualifications, before moving to complete my 2:1 graduate degree in Politics & Sociology at the University of Bristol. Following graduation I returned to Alfriston for a year, working in Brighton before moving up to London where I worked for nearly 20 years in Finance, firstly at HSBC Investment Bank, and then at Ashmore, a specialist Emerging Market investment manager.

Throughout these years, even though I was not residing in the village, Alfriston has always remained home, with me regularly visiting my family over weekends, and spending every Christmas and Easter in the village.

At the age of 40 my husband and I decided to give up London life, and return to our beloved Alfriston, which is where we got married in 2019 in St Andrew's Church.

Now that I have returned to Alfriston, I would really like to give something back to the place that I have been lucky enough to call home. I feel I have a unique perspective of the village, as I have been both a resident and lived away from Alfriston, seeing the various changes and constants throughout the years. I am keen to assist in preserving its unique magic, whilst also embracing change when it is a positive enhancement.

My career in Finance, which included working as a people manager across continents, has given me many skills and attributes that I feel would make me an excellent councillor, both in terms of serving the residents, and also working well with my fellow councillors.

I am articulate and an excellent communicator, understanding the importance of listening to people, and responding accordingly whilst managing expectations. As such, I am confident that I would be able to communicate very well with residents, and other stakeholders alike, handling queries effectively and with understanding, in an organised and professional manner.

I work very well as part of a team, enjoying the dynamics of group discussion and collaboration, and I would feel very excited to become part of the existing council whom I hold in high regard.

I would be extremely honoured to be considered for the role of Councillor for Highways & Twittens, and can assure you that I would do my utmost to perform my duties to the very highest standard should I be successful in my application.

#### Previous community \ council work

I served as a trustee on the Ashmore Foundation's board of directors, a charity set up to tackle inequality and social injustice, with the aim of making a positive and sustainable difference in the emerging markets communities in which Ashmore either operates or invests.

I was a fundraiser for the University of Bristol Alumni Foundation. I was also a Sociology Representative of Bristol University Undergraduates, and an Entertainment and Non-Portfolio Officer of the University Junior Common Room Committee (JCR) for my halls of residence.

At college I was Chair of the Sixth Form Social Committee, organising Social Events and Fundraising.

As a teenager I became a qualified Youth Worker, and an anti-bullying campaigner.

Any other skills you can bring to Alfriston Parish Council?

Please see above.

**Recent career history** 

Head of Transaction Processing, Ashmore Group plc.

#### **Use of Personal Information.**

The Council will use your information, including that which you provide on this application, to assess your suitability to be a Parish Councillor.

Once completed please return both the Application Form and Eligibility Form to:

#### **Declaration & Consent.**

I confirm that I have read the section entitled 'Use of Personal Information' and in signing this form I consent to the use and disclosure of my information included thereon.

I declare the information on this form to be true and correct.

SIGNED: NAME:

Rebecca Embry

DATE: 09/02/2025

#### Alfriston Parish Council Co-Option Eligibility Form

. In order to be eligible for co-option as an Alfriston Parish Councille satisfy certain criteria. You must satisfy (a) and (b) below and at lea options (c)-(f). Places tick which apply to your	, •			
Please tick which apply to you:				
a. I am 18 years of age or over: and	•			
b. I am a British Citizen or a Citizen of the Commonwealth; and				
c. I am registered as a local government elector for the Parish; or				
d. I have, during the whole of the twelve months preceding the date of my	y co-option			
occupied, as owner or tenant, land or other premises in the parish: or	Ш			
e. My principal or only place of work during those twelve months has been in the town.				
f. I have during the whole of those twelve months resided in the Parish or within 3 miles of it				

- 2. Please note that under Section 80 of the Local Government Act 1972 a person is disqualified from being a parish councillor if he/she:
- Is employed by the Parish Council or holds paid office (other than Chairman, Vice-Chairman or Deputy Chairman) under the Parish Council (including joint boards or committees);
- Is employed by an entity controlled by the Parish Council.
- Is the subject of a bankruptcy restrictions order or an interim bankruptcy restrictions order or a debt relief restrictions order or an interim debt relief restrictions order: or
- Has within five years before the date of this co-option, or since his/her co-option been convicted in the UK, Channel Islands or Isle of Man of any offence and has been sentenced to imprisonment (whether suspended or not) for not less than three months without the option of a fine; or
- Is otherwise disqualified under Part III of the Representation of the People Act 1983 (relating to corrupt or illegal electoral practices and offences relating to donations) or the Audit Commission Act 1998.

#### Use of Personal Information.

The Parish Council will use your information, including that which you provide on this application, to assess your suitability to be a Parish Councillor.

#### **Declaration & Consent.**

I, Rebecca Embry hereby confirm that I am eligible for the vacancy of Alfriston Parish Councillor and I am not disqualified from being a Parish councillor under s80 of the Local Government Act 1972 and that the information given on this form is true and correct.

I confirm that I have read the section entitled 'Use of Personal Information' and in signing this form I consent to the use and disclosure of my information included thereon.

SIGNED:

NAME: Rebecca Embry

DATE 00/00/2005