

ALFRISTON PARISH COUNCIL

CLERK TO THE COUNCIL

Mrs Suzanna Dry

Telephone – 07936 904 743

Email – clerk@alfristonparishcouncil.org.uk

13th January 2025

Alfriston War Memorial Hall,
Old School House, The Tye,
Alfriston, East Sussex, BN26 5TL

All members of the Parish Council are summoned to a meeting of Alfriston Parish Council to be held in the Alfriston War Memorial Hall on **Monday 20th January 2025 at 7.15pm.**

Please note that a digital sound recording is made of all meetings of Alfriston Parish Council including Public Questions sessions. The recording is not for publication and is only used to aid accurate minute taking.

S.C. Dry

Mrs Suzanna Dry - Clerk

AGENDA

158. Chairman's Welcome

159. Public Questions

160. Apologies for absence

161. Update from MP

162. Update from Cllr Stephen Shing – East Sussex County Council

163. Update from Cllr David Greaves - Wealden District Council

164. Declaration of interest

165. Minutes

To agree as a true record the minutes of the APC monthly meeting held on 18th November 2024 and APC Finance meeting held on 6th January 2025.

166. Finance

To approve the Statement of Finances for December 2024 and January 2025. ([Appendix A](#))

CIL Money – to decide on how the remaining CIL money is to be spent before March 2025.

167. Councillor Vacancy

Update on Vacancy Notice issued by Wealden District Council - election or co-option.

168. Coffeehouse Conversations - Cllr Harris

Update from coffeehouse conversation held on Saturday 18th January 2025 – topic Environment & Transport.

169. Update on Abbeyfield House, Sheltered Housing, North Street.

170. Update on VE Day Celebrations – 8th May 2025.

Update from Cllr Daw.

171. Update on Live Nativity

- Decision by Live Nativity Committee not to hold the event as an APC event and to insure it separately.

172. APC Laptop

To ratify the decision to get the APC Laptop assessed by Ingenio Technologies due to problems with online connection and storage functions preventing the Clerk from carrying out her duties.

173. Government's Public Consultation on Local Authority Standards & Conduct

To discuss the Government's new consultation which is open to elected members and the general public. ([Appendix B](#)).

174. Report on Highways & Twittens – Cllr Vacancy

- Update on Post Box – Clerk to report back.
- Update on recent SLR meeting with Highways

175. Report on Allotments & Recreation Ground – Cllr Daw

- To discuss new gates that have appeared in boundary fence.

176. Report on Public Transport – Cllr Harris

177. Report on Environment & Countryside – Cllr Harris

178. Report on Strategic Planning – Cllr Parkinson . ([Appendix C](#)).

Update on Emergency Plan

179. Report on Tye – Cllr Spring . ([Appendix D](#)).

Update on Tye Footpath Gritting & Volunteer Team.

180. Report from Planning Committee – Cllr Watkins

180.1 Applications considered by APC Planning Committee since last meeting:

Ref No: SDNP/25/00041/LIS – The Old Vicarage, West St, Alfriston - **Approved**.

Ref. No: SDNP/24/04771/LIS 7 West Street, BN26 5UX - **Approved**.

Internal and external alterations.

Ref. No: SDNP/24/04995/LIS Post Box, Waterloo Square, BN26 5UE - **Approved**

Wall post box removal and reinstall.

180.2 Applications notified or awaiting decision from SDNPA

Ref. No: SDNP/24/04542/DCOND – The Old Vicarage, West St. Alfriston - **Approved**

Discharge of Condition 3 (Materials).

180.3 Enforcement updates from SDNPA - None

181. Reports from Outside Bodies

181.1 Heartstart

181.2 Alfriston Emergency Group

181.3 Flood Forum

181.4 Neighbourhood Watch

181.5 Twinning Committee ([Appendix E](#))

- 181.6 St Andrew's Church
- 181.7 Clergy House
- 181.8 Alfriston War Memorial Hall
- 181.9 Speedwatch
- 181.10 Events

182. Correspondence to The Clerk – Asking for permission from the council.

MacMillan Cancer Support – South Coast Mighty Hike, Sat 7th June ([Appendix F](#))

183. Public Questions

184. Date of next meeting – the next meeting will be held on Monday 19th February 2025 in the AWMH at 7:15pm.

Please see Appendices attached below and/or on the website.

Appendix A – Statement of Finances January 2025

Alfriston Parish Council Finance Report 13th Jan 2025						
<i>Authority is sought to make the following payments:-</i>						
January Payroll	Staff Costs	BACS	£1,818.96			
		Total:	£1,818.96			
<i>Authority is sought to make the following payments made since last meeting:-</i>						
119	HP Instant Ink	Printer INK	CARD	11.99		
120	Nest Pension	Employee Pension	DD	190.67		
121	November Staff Costs	Staff Costs	BACS	2145.50		
122	Hailsham Roadways	Repair Tye Rd Edge	BACS	27966.95		
123	Inland Revenue - HMRC	Tax & NI Nov. 2024	BACS	469.26		
124	D. Mahon - Gardening	Grass Cut - Playground	BACS	440.00		
125	Smith & Derby - Village Clock	Clock maintenance	BACS	315.60		
126	O2 Phone Bill	Mobile Phone	DD	24.42		
127	Balfour Beatty - Temp. Licence	Xmas Tree Temp. Licence	CARD	63.00		
128	Bank Charges	Bank Charges	DD	20.00		
129	Travis Perkins - Salt	De-icing Salt - Tye	CARD	59.16		
130	Business Stream Scottish Power	Pavilion Water	BACS	42.00		
131	Wealden District Assoc	Local Councils Assoc.	BACS	18.20		
132	Tesco - Stationery	stationery	CARD	9.50		
133	Interbiz	Payroll Services	BACS	25.20		
134	AWMH	Hall Hire	BACS	36.00		
135	Wealden District Council	Litter & Dog Bins Qtr3	BACS	660.00		
136	December Staff Costs	Staff Costs	BACS	1818.96		
137	Ingenio Technologies	Laptop Assessment	BACS	108.00		
138	Biffa	Bins	BACS	158.59		
139	Inland Revenue - HMRC	Tax & NI Dec. 2024	BACS	334.63		
140	HP Instant Ink	Printer Ink	CARD	11.99		
141	Nest Pension	Employee Pension	DD	157.04		
142	Bank Charges	Bank Charges	DD	20.00		
143	O2 Phone Bill	Mobile Phone	DD	15.60		
144	Castle Water - Pavilion	Pavilion Water	BACS	14.53		
145	Interbiz	Payroll Services	BACS	25.20		
146	AWMH	Hall Hire	BACS	40.00		
147	Biffa	Bins	BACS	158.59		
		Total:		35360.58		
Summary of Bank Balances as of 13th Jan. 2025						
	Business Current Account			1,097.82		
	Business Savings Account			<u>40,823.43</u>		
	TOTAL:			41,921.25		
	Signed by:			<i>S.C. Dry</i>		
	Suzanna Dry - Clerk & RFO					
	Councillor who checked the invoices for the above payments:					
RESERVE INFORMATION FOR 2024/25						
Project	Closing balance	Budget 24/25	Expenditure	Income	Current Balance	
General Reserves	£10,401.11			£4,763.07	£15,164.18	
Tye Rd surface	£20,000.00	£5,000.00	£24,063.75		£936.25	
Playground	£763.07	£500.00	£1,263.07		£0.00	
NDP	£500.00		£500.00		£0	
High St Traffic Plan	£10,000.00	£5,000.00	£3,000.00		£12,000.00	
Election costs		£500.00			£500.00	
CIL money	£502.07				£502.07	
TOTAL	£42,166.25	£11,000.00	£28,826.82	£4,763.07	£29,102.05	

Appendix B – Open Consultation on Standards & Conduct for Local Authorities.

Consultation description

This consultation seeks views on introducing measures to strengthen the standards and conduct regime in England and ensure consistency of approach amongst councils investigating serious breaches of their member codes of conduct, including the introduction of the power of suspension. This consultation is open to elected members and the general public. Closes on 26th February 2025. Details can be found on the www.gov.uk website, under government consultations or by using the following link:

[consultation on strengthening the standards and conduct framework for local authorities](#)

Appendix C – Strategic Planning Report

Strategic Planning Portfolio: Monthly Update January 2025.

Neil Parkinson.

- I have been looking after 2 issues as part of this portfolio: an emergency response plan for the parish and liaising with ESCC regarding the implementation of the traffic management proposals.

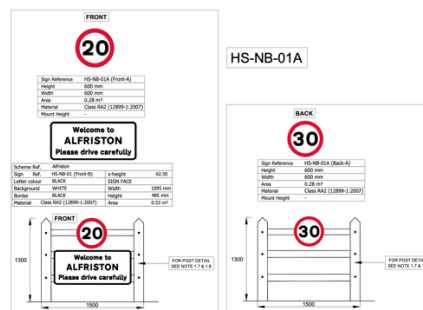
Emergency Response Plan

- I have created initial drafts of two documents for responding to emergency situations, and have circulated them to APC and AEG members.
- The first is a full plan for use in an extreme emergency, eg when emergency services cannot be contacted or reach the village. This outlines what action to take, lists key contacts, and outlines places of refuge.
- The second is for a lower level or potential situation. This basically lists how APC and AEG communicate and what initial action to take.
- Both need input from AEG and APC Councillors. I hope that all can meet in late January / early February, so that the initial drafts can be developed for wider consultation.

ESCC Traffic Proposals

I have had some initial liaison with Balfour Beatty regarding the traffic management proposals and hope to meet with them around the end of January.

- I have indicated that the village may wish to have input into the design of the gateways proposed for either end of the village. A colour drawing and related basic information (dimensions, etc) is required to progress. If anyone has ideas or design experience, please contact me – otherwise we will work with what is offered by BB. Their initial proposal is this:-



- They have also sent me outline guidance about any design, which must comply with:-
 - the Traffic Signs Regulations and General Directions 2016
 - BS EN 12899:2007 and its National
 - CE/CA (EU/ UK Conformity Assessed as appropriate).
- BB also advise that:-
 - The Road Safety Audit contained no unforeseen issues. Most of the items which were highlighted revolved around routine maintenance and vegetation cut-back on each approach to the village. We have forwarded these items onto the respective maintenance teams and some of them we have built into the scheme itself (i.e. footway repairs outside The Alfriston Hotel, for instance).
 - An item which was touched on briefly in the Safety Audit was carriageway flooding outside the Willows car park on North Street. They are concerned about the design of any buildouts here and are liaising with East Sussex Highways, Wealden District Council and the Environment Agency on flooding mitigation. This will clearly be an issue for discussion at a meeting.
 - They are meeting National Highways to discuss the new signs on the A27.
 - They have two 'broad' price estimates for the scheme, which are with ESCC.

Appendix D – Tye Report

1. Nativity Event. 15th December 2024

The event was very successful attracting a lot of visitors and families. During the planning stages there was some issues that arose around insurance. Can APC at insurance renewal review options, and also look at defining a set of parameters to bring clarity to what is required of event organisers in future?

2. Road Repairs.

The repairs are holding up well. I am aware there are still a couple of small pot holes to repair, which we can look at as the weather improves.

3. Salting Of Footpaths.

Recent weather has necessitated the salt/ gritting of the paths. It's a simple process and takes about 20 minutes.

4. Broken Inspection Cover by Village Hall.

I have now finally got a new cover of the correct size after 2 failed attempts. I plan to fit this ASAP and may have even been done before next meeting.

5. Possibility of a Sustainable Event on the Tye, promoting outdoor activities to showcase Alfriston and the Cuckmere Valley.

It can cover Walking, Hiking, Cycling, Kayaking/ water sports, and more.

We would encourage visitors to walk and cycle to the event , along with engaging Cuckmere Buses for train station shuttle.

I have had correspondence and initial chats about the possibility of such an event. I would like to ask the council to consider their appetite for such an event.

If this is positive I will follow up with potential sponsors, organisations and organisers and bring a more detailed proposal to the next council meeting.

Jonathan Spring

Appendix E – Alfriston and Cuckmere Valley Twinning Association

It was nice to see so many people brave the early January weather for the Fête des Rois – maybe the temptation of delicious French Galettes helped! It was another friendly get-together and everyone had plenty to chat about, including the invitation to visit our twin village Veules-les-Roses this coming May.

Our next event is coming up soon in mid February:-

All are welcome, non-members as well, to join us for a night to remember!

Feel the Love, Feel the Groove!
SATURDAY 15th February 2025

We are proud to present

The Groove Tubes
Live Band!

Get ready to dance, or chat, the night away to soulful tunes and funky beats!

Cocktails by Will-Enjoy expertly crafted cocktails to set the mood.

Cash Bar- Bring cash and enjoy a wide range of drinks.

Alfriston War Memorial Hall, on the Tye

All welcome, SATURDAY 15th February 2025, Doors open 7:30 pm.

Tickets £5 a head, contact willjohnston@me.com to book.

Now that's an inexpensive, fun SATURDAY night out!

March - more tasty treats will be offered at:-

Chandeleur (Pancake Day) and the AGM
Sunday 2nd March 2025 at 3pm
Old Chapel Centre, Alfriston

New members are always welcome, Robert Morrison is our membership secretary:
rmorri1847@aol.com Tel: 01323 843769

Appendix F – MacMillan South Coast Mighty Hike

E-mail from Clerk to Cllrs, 3rd Dec. 2024:

Dear Chair & Cllrs,

Please see below information received from MacMillan regarding their South Coast Mighty Hike taking place on Sat. 7th June.

The full marathon route will run through Alfriston from the South Downs Way onto Kings Ride – Rope Walk – White Bridge – into Litlington.

The half marathon route will start at Bankhouse Farm (BN26 5UF) – River Lane – White Bridge – into Litlington.

I will put this on the agenda for January's meeting.

All the best

Suzanna

Mrs Suzanna Dry
Clerk and RFO

From: Mary Moss

Sent: 12 November 2024 09:50

Subject: Event Notification: South Coast Macmillan Mighty Hike 2025

Good afternoon,

I hope this email finds you well.

I am just writing to inform you about the South Coast Macmillan Mighty Hike that will be taking place again next year on **Saturday 7th June 2025**. The event will feature both a full and half marathon hike set to raise money for Macmillan Cancer support.

The Marathon will start at Brighton Racecourse and finishes at Helen Gardens, Eastbourne. Please note, there will be no amplified sound at the start before 6.30am and all participants will have crossed the finish line by 10pm. Sound levels at all sites will be carefully monitored throughout. You can view the proposed route on Macmillan's website for more detailed information.

Before the event, we will brief the participants on route etiquette; to close gates that they walk through, respect landowners and pick up their litter. There will be small red arrows used along the route as signage and these are collected by a backmarker who follows the last participant on foot.

Ahead of the event, we will brief participants on route etiquette to ensure they close gates, respect landowners, and leave no litter. Small red arrows will mark the route, and these will be collected by a backmarker who will follow the last participant on foot.

On the event day, participants will set off in 20-minute intervals from 06:30am to 09:00am. This staggered start is intended to reduce overcrowding on the course, enhancing the experience for participants and minimising congestion in the local area. Additionally, we will remind all participants to be respectful of the community and the environment.

Our number one priority is for the health, safety and welfare of all those involved in the Mighty Hikes and so we are carefully considering every element of the logistical delivery in consultation with our health and safety advisors.

We thank you for your continued understanding and support for the Macmillan Mighty Hike series and look forward to delivering another successful event next year to raise money for Macmillan Cancer support!

If you have any questions or require further details, please feel free to reach out.

Many thanks,
Mary

Mary Moss
Threshold Sports